
2025

QUALIFYING PACKET



QUALIFYING DATES:

August 18-20, 2025

8:30 A.M. to 12:00 P.M.

and

1:00 P.M. to 4:30 P.M.

DELIVER TO:

Shandrella Jewett, City Clerk
Election Superintendent/Qualifying Officer



CITY OF JONESBORO, GEORGIA

OFFICE OF THE CITY CLERK

SHANDRELLA JEWETT

1859 CITY CENTER WAY, JONESBORO, GEORGIA 30236

EMAIL: SJEWETT@JONESBORO.GA.GOV

PHONE: (470) 726-1596

2025 NOTICE OF MUNICIPAL GENERAL ELECTION AND QUALIFYING INFORMATION

The City of Jonesboro municipal election will be held on Tuesday, November 4, 2025 to elect three (3) Councilmembers. The Mayor and City Council are responsible for setting policies, enacting legislation, and providing political leadership for the community. City Council Work Sessions are held on the first (1st) Monday of each month. The Regular Council Meetings are held on the second (2nd) Monday of each month. Both meetings begin at 6:00 p.m. and are held in the Council Chambers at Jonesboro City Hall, 1859 City Center Way, Jonesboro, Georgia 30236. Additional meetings may be scheduled throughout the year as needed.

Clayton County Department of Elections will administer/conduct the City of Jonesboro's 2025 Municipal General Election. City elections are non-partisan. Elected officials serve terms of four (4) years and until their respective successors are elected and sworn in. The City Clerk serves as the Qualifying Officer and will be the person to receive your Notice of Candidacy and Affidavit.

Certain documents are required to be filed with the Georgia Government Transparency and Campaign Finance Commission, or GGTCFC (formerly known as the State Ethics Commission). The website address is <http://ethics.ga.gov/> and candidates should familiarize themselves with all forms, publications, and the requirements of candidacy for public office. Also, all candidates should familiarize themselves with the Constitution of the State of Georgia, City of Jonesboro "Code of Ethics", and may find the Rules of the State Election Board helpful as well.

QUALIFYING PERIOD:

Pursuant to § O.C.G.A. 21-2-132, qualifying for the election will take place at Jonesboro City Hall beginning Monday, August 18, 2025 through Wednesday, August 20, 2025 from 8:30 a.m. until 12:00 p.m. and 1:00 p.m. until 4:30 p.m.

City Clerk's Office
1859 City Center Way
Jonesboro, Georgia 30236

QUALIFYING FEES:

A municipality shall fix and publish a qualifying fee for each office to be filled in the upcoming election. Such fee shall be three (3) percent of the total gross salary of the office paid in the proceeding calendar year. Pursuant to § O.C.G.A. 21-2-131(a), the qualifying fees are:

- \$277.20 for each Councilmember's seat

GEORGIA LAW REQUIREMENTS:

Shall not have been convicted of violation of primary or election laws, malfeasance in office, or felony involving moral turpitude or conviction of domestic violence.

Shall not be the holder of any public funds illegally.

QUALIFYING REQUIREMENTS:

No person shall be eligible for the office of Councilmember of said city unless he/she has been a resident of said city for a period of one (1) year immediately preceding the time that he/she qualified to run for office.

Shall have attained or passed his/her twenty-first (21) birthday.

No person's name shall be placed on the ballot as a candidate for Councilmember unless such person shall have filed a Notice of Candidacy and shall have paid the qualifying fee to the office of the City Clerk.

CANDIDATES QUALIFYING PACKET INCLUDES THE FOLLOWING DOCUMENTS:

- Letter regarding 2025 Notice of Municipal General Election and Qualifying Information
- Public Notice – To Call and Authorize the 2025 Municipal Election; To Fix and Publish the Qualifying Fees
- Qualification to Hold Public Office In The City of Jonesboro, Georgia
- Resolution 2025-001 To Call And Authorize The 2025 Municipal Election; To Fix And Publish The Qualifying Fee.
- Jonesboro's Code of Ordinance (Article V, Sec. 5-11. - Elections of the City Council and Mayor)
- Article XVI. Signs - Sec. 86-488 - Sign Ordinance
- 2025 Election Calendar
- Notice to Candidate regarding Paying Qualification Fee By Check
- Newly Elected Officials Training
- Information regarding the State Ethics Office
- Notice of Candidacy and Affidavit
- Candidate Forms & Disclosures
- Declaration of Intention to Accept Campaign Contributions (DOI)
- Registration Form for a Candidate Campaign Committee (RC Form)
- Affidavit of a Candidate's Intent Not To Exceed \$2,500.00 in Contributions and/or Expenditures
- Campaign Contribution Disclosure Report
- Personal Financial Disclosure Statement
- Candidate Requirements & Reporting Requirements
- Information regarding My Voter's Page

CANDIDATE ACKNOWLEDGEMENT

I, _____ accept the Qualifying Packet containing the above information. I understand that by qualifying to run in a municipal election, I bear responsibility under State Law to submit the required reports to the appropriate governmental entities within the prescribed time, or I may be guilty of a misdemeanor and face civil penalties of up to \$1,000.00 per violation.

Candidate Signature: _____ Date: _____

Email: _____ Phone: _____

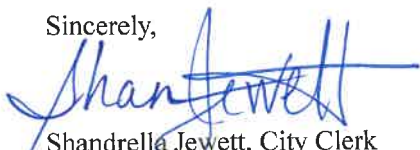
Sworn to and subscribed before me this _____ day of _____, 2025.

Notary Public Signature: _____ My Commission Expires: _____

Once qualifying closes, candidate names and the seat they are seeking will be posted on the City's website and in the lobby at the City of Jonesboro – City Hall. Please be aware that newspapers will generally request this information and publish it as well. I hope that you will find the information in this packet useful. Thank you for your interest in the City of Jonesboro.

Sincerely,

[Notary Seal]


Shandrella Jewett, City Clerk
Election Superintendent



JONESBORO, GEORGIA
PUBLIC NOTICE

To Call and Authorize the 2025 Municipal Election;
To Fix and Publish the Qualifying Fee

NOTICE IS HEREBY GIVEN THAT the City of Jonesboro, Georgia shall hold the 2025 General Municipal Election on Tuesday, November 4, 2025 from 7:00 a.m. to 7:00 p.m. Qualifying for the election shall be held at the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia on Monday, August 18, 2025, Tuesday, August 19, 2025, and Wednesday, August 20, 2025. The hours of qualifying on these dates shall be between the hours of 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

The qualifying fee for the at-large council seats is \$277.20, which is 3% of the total gross salary of the preceding year. Said election shall be to elect three (3) Councilmembers. Each candidate shall file a Notice of Candidacy in the office of the City Clerk of Jonesboro and must meet the qualifications of the Charter and Code of the City of Jonesboro, as well as all applicable state and constitutional laws.

Publish Dates: 01/22/25 & 07/30/25



CALL FOR GENERAL MUNICIPAL ELECTION AND QUALIFYING INFORMATION

NOTICE IS HEREBY GIVEN THAT the City of Jonesboro, Georgia, shall hold the 2025 General Municipal Election on Tuesday, November 4, 2025, from 7 a.m. - 7 p.m. Qualifying for the election shall be held at the Jonesboro City Center, 1859 City Center Way, Jonesboro, Georgia on Monday, August 18, 2025, Tuesday, August 19, 2025, and Wednesday, August 20, 2025 from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

OFFICE	SALARY	FEE
Councilmember at-large (Term ending 12/31/2029)	\$9,240.00	(3%) \$277.20

QUALIFICATIONS TO HOLD PUBLIC OFFICE IN THE CITY OF JONESBORO

The qualifying fee for the at-large council seats is \$277.20, which is 3% of the total gross salary of the preceding year. Said election shall be to elect three (3) Councilmembers. Each candidate shall file a Notice of Candidacy in the office of the City Clerk of Jonesboro and must meet the qualifications of the Charter and Code of the City of Jonesboro, as well as all applicable state and constitutional laws.

Pursuant to the Jonesboro City Charter, Sec. 2.11 – City Council Terms and Qualifications for Office are as follows:

- (a) The mayor and councilmember shall serve for terms of four years or until their respective successors are elected and qualified.
- (b) No person shall be eligible for the office of mayor or councilmember unless he/she, at the time that he/she has qualified to run for office:
 - (1.) Has been a resident of the city for a period of one year;
 - (2.) Has reached the age of 21;
 - (3.) Is a qualified voter; and
 - (4.) Has not been convicted of any crime involving moral turpitude.
- (c) No person's name shall be placed on the ballot as a candidate for mayor or councilmember unless such person shall have filed a Notice of Candidacy and shall have paid the qualifying fee to the City Clerk of said city.

Shandrella Jewett, Interim City Clerk

This the 22nd day of January, 2025

STATE OF GEORGIA
CITY OF JONESBORO

RESOLUTION NO RES. 2025-001

**A RESOLUTION OF THE CITY OF JONESBORO, GEORGIA, TO CALL
AND AUTHORIZE THE 2025 MUNICIPAL ELECTION; TO FIX AND
PUBLISH THE QUALIFYING FEE; AND FOR OTHER PURPOSES.**

- WHEREAS,** the governing authority of the City of Jonesboro, Georgia (the “City”) is the Mayor and Council thereof; and
- WHEREAS,** Pursuant to O.C.G.A. § 212-131(a)(A), the City Council shall fix and publish the qualifying fees for the municipal offices to be filled in the upcoming election. The qualifying fee shall be equal to three percent (3%) of the total gross salary of the office paid in the preceding calendar year;
- WHEREAS,** Section 5.13 of the City Charter states that all elections in the City shall be determined by plurality. The person receiving a plurality of votes cast shall be elected.
- WHEREAS,** the Mayor and the members of the City Council wish to order said General Municipal Election to proceed as provided by law.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Jonesboro and it is resolved by the authority of said City Council that:

- Section 1: The City of Jonesboro Municipal Election is hereby called pursuant to the requirements of the Georgia Constitution, State Law and the City Charter; and
- Section 2: The Municipal Election shall be held on November 4, 2025; and
- Section 3: Three council seats (at-large) will be up for reelection. The incumbents in these council seats are Don Dixon, Bobby Lester, and Billy Powell.
- Section 4: Qualifying for candidates will be held at the Jonesboro City Hall, 1859 City Center Way, Jonesboro, GA 30236 on Monday, August 18, 2025, Tuesday, August 19, 2025, and Wednesday, August 20, 2025. The hours of qualifying on these dates shall be between the hours of 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. The qualifying fee for the at-large council seats is \$277.20, which is 3% of the total gross salary of the preceding year. Each candidate shall file a notice of candidacy in the office of the City Clerk of Jonesboro and must meet

the qualifications of the Charter and Code of the City of Jonesboro, as well as all applicable state and constitutional laws; and


Section 5: All elections in the city shall be determined by plurality. The three candidates receiving the highest numbers of votes shall be elected.

SO RESOLVED AND EFFECTIVE, this 13th day of **January, 2025**.

APPROVED:


Donya L. Sartor, Mayor


ATTEST:


ChaQuias Miller-Thornton
City Manager and Acting City Clerk

[SEAL]



APPROVED AS TO FORM:


David Dreyer
City Attorney

CITY OF JONESBORO, GEORGIA CODE OF ORDINANCE - ARTICLE V, SECTION 5.11

Sec. 5.11. - Election of the City Council and Mayor.

- (a) There shall be a municipal general election on the first Tuesday after the first Monday in November in odd-numbered years.
- (b) There shall be elected three (3) councilmembers in the 1997 election and at every other election thereafter. The mayor's seat and the remaining city council seats shall be filled at the election alternating with the first election so that a continuing body is created as provided for in the initial election held under this charter.
- (c) The mayor and councilmembers holding office on the effective date of this charter shall continue in office as elected officers of the city.

Sec. 86-488. - Exempt signs.

The following signs are allowed and exempt from the authorization and permit provisions in this article but, notwithstanding, must comply with all other applicable requirements in this article, the 2005 zoning ordinance, and this Code:

- (1) Except as limited by section 86-495, window signs so long as they do not exceed 25 percent of the total window area exposed to view to the public.
- (2) Non-seasonal flags. In non-residential zoning districts, each lot that is less than five acres in area shall be allowed a maximum of three non-seasonal flags and each lot that is greater than five acres in area shall be allowed a maximum of six non-seasonal flags. In residential zoning districts, each lot shall be allowed a maximum of three non-seasonal flags. Seasonal flags for recognized holiday and cultural observance decorations (such as a Memorial Day observation) shall be on display for not more than a time period a week before and until a week after a recognized public holiday or observance. They shall not be located in any public rights-of-way.
- (3) Each lot is entitled to one sign that is less than 36 square inches in area and that must be placed in any of the following areas:
 - a. On the front of every building, every unit in a multiple unit building, residence, or structure;
 - b. On each side of an authorized United States Postal Service mailbox; or
 - c. On one post which measures no more than 48 inches in height and four inches in width and shall not be placed in a public right-of-way.
- (4) Temporary signs that meet the following criteria:
 - a. For each lot during the period that it is being developed under an active building permit issued by the city, one sign that is no more than 12 square feet in area, is no more than six feet in height to the top of the sign component when placed and standing in ground and is not placed within a public right-of-way.
 - b. For each lot in a residential zoning district, one temporary sign that is no more than five square feet in area, is no more than four feet in height to the top of the sign component when placed and standing in ground and is not placed within a public right-of-way.
 - c. For each lot of less than five acres in a non-residential zoning district, one temporary sign that is no more than five square feet in area, is no more than four feet in height to the top of the sign component when placed and standing in ground and is not placed within a public right-of-way. For each lot of more than five acres in a non-residential zoning district, two temporary signs, each sign shall be no more than five square feet in area, no more than four feet in height to the top of the sign component when placed and standing in ground, and not placed within a public right-of-way.

- d. For each lot during the period in which it is listed "for sale" or "for rent", one temporary sign that is no more than 12 square feet in area, is no more than six feet in height to the top of the sign component when placed and standing in ground and is not placed within a public right-of-way.
- e. For each lot, additional temporary signs that, collectively, have a total area of no more than 32 square feet, do not exceed four signs in number at any one time, are not placed within a public right-of-way, and are removed within 90 days after being erected.
- f. Standard informational signs. No more than three standard informational signs at a time per lot and not exceeding three square feet, supported by braces or uprights placed into the ground. For each period that starts 45 days immediately preceding a federal, state, county, or city election or referendum, including primary elections, special elections, and runoff elections, and that ends five days after said election or referendum, there shall be no limit to the number of standard information signs per lot. Standard informational signs may not be located in any public rights-of-way or easements, unless specifically authorized by the city.
- g. Mass transit graphics. Graphic images mounted on trains or duly licensed mass transit vehicles that legally pass through the city.

Any sign erected under this section shall not be calculated as part of the overall signage allowed per lot by any other provision of this article. Temporary signs erected or left within a public right-of-way or easement are subject to confiscation and disposal by the city.

(Ord. No. 2019-009, § 1, 3-11-2019)

2025 ELECTION CALENDAR

ELECTION	ELECTION DATE	ADVANCE VOTING DATES	REGISTRATION DEADLINE
Special Election*	March 18, 2025	February 24 – March 14	2/18/2025
Special Election Runoff*	April 15, 2025	As soon as possible, but no later than April 7 – April 11	2/18/2025
Special Primary Public Service Commissioner (PSC) /Special Election	June 17, 2025	May 27 – June 13	5/19/2025
Special Primary Runoff Public Service Commissioner (PSC)/Special Election Runoff*	July 15, 2025	As soon as possible, but no later than July 7 – July 11	5/19/2025
Special Election*	September 16, 2025	August 25 – September 12	8/18/2025
Special Election Runoff*	October 14, 2025	As soon as possible, but no later than October 6 – October 10	8/18/2025
Municipal General /Special Election – Public Service Commissioner (PSC)	November 4, 2025	October 14 – October 31	10/6/2025
Municipal General /Special Election Runoff – Public Service Commissioner (PSC)*	December 2, 2025	As soon as possible, but no later than November 24 – November 28	10/6/2025

*These dates reflect the scheduled elections dates for the State of Georgia. Clayton County may not have a scheduled election on the above dates. Subject to change.



NOTICE TO CANDIDATE

PAYING QUALIFICATION FEE BY CHECK

By completion of this form, I _____, hereby, acknowledge that I have been informed and aware that should the qualifying fee which I am paying by check be subsequently returned for insufficient funds, I will not have met the qualifications for holding the office being sought; unless the bank, credit union, or other financial institution returning the check, certifies in writing by an officer's or director's oath that the bank, credit union, or financial institution erred in returning the check. O.C.G.A. 21-2-6 (d); see also SEB Rule 183-1-10-01.

Make Check Payable to: **CITY OF JONESBORO**

Candidate's Signature

Date

Qualifying Officer's Signature

Date

Witness

Date

Newly Elected Officials Training

The Georgia General Assembly passed legislation (O.C.G.A. 36-45-1) requiring all persons elected as member of a municipal governing authority who were not serving as members of a municipal governing authority on July 1, 1990 to attend and satisfactory complete a training program specifically designed for newly elected municipal officials. The Georgia Municipal Association and the University of Georgia's Carl Vinson Institute of Government are pleased to provide this required training to Georgia's newly elected municipal officials.

The Newly Elected Officials Institute provides an opportunity for mayors and councilmembers to increase their knowledge and understanding of city government, especially as it relates to the role and responsibility of the elected official. The training provides information designed to increase the awareness of the legal, financial, and ethical responsibilities of the city officials. Further, the course provides six hours of credit towards the voluntary training certificate program available through the Municipal Training Institute.

Municipal elected officials that have served before and have been re-elected are required to take the Newly Elected Official Institute again if they have been out of office for more than four years. The Newly Elected Officials institute is offered annually, generally in February and March.

GMA Newly Elected Officials Training Dates:

- February 25-27, 2026 in Athens, Georgia at the UGA Conference Center
- March 18-20, 2026 in Tifton, Georgia at the UGA Tifton Conference Center

STATE ETHICS OFFICE INFORMATION

For more information, visit www.ethics.ga.gov

To attend a FREE Education Outreach Program Training Workshop or Webinar, visit <http://media.ethics.ga.gov/training/trainingSCHD.aspx>

Have additional questions? Contact us at:

GEORGIA GOVERNMENT TRANSPARENCY &
CAMPAIGN FINANCE COMMISSION

200 Piedmont Avenue, S.E.
Suite 1416 West Tower
Atlanta, Georgia 30334

Phone: (404) 463-1980

Fax: (404) 463-1988

State Ethics Toll Free: 1-866-589-7327

TO: _____
Superintendent of Elections
of _____ County/Municipality
State of Georgia

NOTICE OF CANDIDACY AND AFFIDAVIT
(COUNTY/MUNICIPALITY)

I, the undersigned, being first duly sworn on oath, do depose and say: my name is _____
_____;

my residence address is _____
(Street Number) (Street)

(City) (County) (State) (Zip Code);

my post office address is _____;

my telephone number is _____
(Business) (Home);

my profession, business, or occupation (if any) is _____;

the name of my precinct is _____; I am an elector of the county/municipality of my
residence eligible to vote in the election in which I am a candidate; the name of the office I am seeking is

(Circuit, District, or Post if Applicable); my date of birth is _____; as of the general electon for this office,

I will have been a legal resident of the State of Georgia for _____ consecutive years; a legal resident of _____ county for
_____ consecutive years; a legal resident of my district (if applicable) for _____ consecutive years; and
a legal resident of my circuit (if applicable) for _____ consecutive years; I am a citizen of the United States;

I am eligible to hold such office; that I am a candidate for such office in the _____ to be held on the
(Election)
_____ day of _____, 20_____;

I have never been convicted and sentenced in any court of competent jurisdiction for fraudulent violation of primary or election laws, malfeasance in office, or felony involving moral turpitude or conviction of domestic violence under the laws of this State, any other State, or of the United States, or, if so convicted that my civil rights have been restored; and at least ten years have elapsed from the date of completion of the sentence without subsequent conviction of another felony involving moral turpitude; I am not a defaulter for any federal, state, county, municipal, or school system taxes required of such officeholder or candidate if such person has been finally adjudicated by a court of competent jurisdiction to owe those taxes, but such ineligibility may be removed at any time by full payment thereof, or by making payments to the tax authority pursuant to a payment plan, or under such other conditions as the General Assembly may provide by general law (pursuant to Ga. Const. Art. II, Sec. II, paragraph III); I will not knowingly violate any provisions of the Georgia Election Code (O.C.G.A. § 21-2) or of the rules or regulations adopted thereunder.

I understand that any false statement knowingly made by me in this Notice of Candidacy and Affidavit will subject me to criminal penalties as provided by law and I hereby request you to cause my name to be placed on the ballots to be used in such election as a candidate for the office I am seeking.

(Signature of Candidate)

Sworn to and subscribed before me this _____ day of _____, 20_____.

(Notary Public)

My Commission Expires_____

(Required by Ga. Election Code O.C.G.A. § 21.2.132.)

I desire that my name appear on the ballot as follows
(the surname of the candidate shall be as it appears
on the candidate’s voter registration card) :

Should I be elected, I desire that my name appear on official
documents as follows:

(Please Print)

(Please Print)

Check only one

1. ☐ I am running in a special election for a partisan office and my party affiliation is _____.
- ☐ I am running as a nonpartisan candidate.
- ☐ I am running as an independent candidate.
- ☐ I am running to be the nominee of the _____ Party (Body) nominated by:
- ☐ Convention;

☐ Other (Specify method of nomination and statute and party rule governing and allowing such method of nomination):

2. ☐ I am required to file the above Notice followed by a nomination petition containing at least _____ valid signatures due _____, _____.
- ☐ I am not required to submit a nomination petition pursuant to O.C.G.A. § 21-2-132, because I am:
- ☐ Running as a nonpartisan candidate.
- ☐ Running as an incumbent.
- ☐ Running in a special election.
- ☐ Running for a state-wide office nominated by a duly constituted political body convention.

3. ☐ I hereby tender check/money order in the amount of \$ _____.
- NAME OF BANK: _____
- CHECK NUMBER: _____

In the event that a candidate pays his or her qualifying fee with a check that is subsequently returned for insufficient funds, the superintendent shall automatically find that such candidate has not met the qualifications for holding the office being sought, unless the bank, credit union, or other financial institution returning the check certifies in writing by an officer's or director's oath that the bank, credit union, or financial institution erred in returning the check as prescribed in O.C.G.A. § 21-2-6(d).

☐ I hereby file a Pauper’s Affidavit, accompanied by a qualifying petition as prescribed in O.C.G.A. § 21-2-132(g), in lieu of paying the qualifying fee.

NOTE: CANDIDATES FOR THE FOLLOWING OFFICES MUST FILE AN ADDITIONAL AFFIDAVIT IN ACCORDANCE WITH THE LISTED CODE SECTION AND MAY HAVE OTHER REQUIREMENTS IN ORDER TO BE QUALIFIED TO SEEK OFFICE. CANDIDATES SHOULD REVIEW THE QUALIFICATIONS FOR THE OFFICE FOR WHICH THEY OFFER FOR ELECTION CAREFULLY.

CLERK OF SUPERIOR COURT	O.C.G.A. § 15-6-50(b)(2)
JUDGE OF THE PROBATE COURT	O.C.G.A. § 15-9-2(a)(2)
SHERIFF	O.C.G.A. § 15-16-1(c)(2)
CORONER	O.C.G.A. § 45-16-1(b)(2)
TAX RECEIVER	O.C.G.A. § 48-5-210(b)(2)
TAX COLLECTOR	O.C.G.A. § 48-5-210(b)(2)
TAX COMMISSIONER	O.C.G.A. § 48-5-210(b)(2)

CANDIDATE FORMS & DISCLOSURES



Georgia Government Transparency
& Campaign Finance Commission

KNOW THE LINGO

DOI

Declaration of Intention
to Accept Contributions

RC

Registration Form for
a Candidate's Campaign
Committee

COOSA

Choosing the Option of
Separate Accounting

PINAPP

Electronic Filing Access
Code Application

CCDR

Campaign Contribution
Disclosure Statement

FR&TS

Final Report &
Termination Statement

PFDS

Personal Financial
Disclosure Statement

TBD

Two Business
Day Report

Local Filing Officer

Individual a candidate for a
county or municipal office files
with. Usually the city clerk or
elections superintendent.

FORMS

Declaration of Intention to Accept Campaign Contributions

Reference: O.C.G.A. § 21-5-30(g)

- Must be filed **PRIOR** to accepting contributions.
- A candidate's personal funds expended for their campaign, except for payment of a qualifying fee, are considered campaign contributions.
- A new form must be filed if there is a break in office or if accepting contributions for a different office.
- County and Municipal candidates file this form with their local filing officer. All other candidates file with the Commission.

Registration Form for a Campaign Committee

Reference: O.C.G.A. §§ 21-5-3(2); 21-5-30(b)

- This form registers a candidate's campaign committee.
- A committee is required only if a candidate designates someone to file reports, accept money, or expend money on behalf of the campaign.
- A Chairperson and Treasurer are required to form a committee; however, they can be the same person and can be the candidate. If either position is vacant, the committee cannot accept contributions.
- The committee registration will remain in effect until the registration is canceled by the committee or the candidate.
- Filed with the Commission

Choosing the Option of Separate Accounting

Reference: O.C.G.A. §§ 21-5-43(a)(2); 21-5-30 (c)

- Permits candidates to accept contributions for multiple elections within an election cycle. Thus, a candidate may accept contributions for the general election in an election cycle even if the primary election has not occurred.
- A candidate must designate what election the contribution is accepted for on the applicable CCDR.
- Contributions received for a future election cannot be expended until the current election has occurred.
- If a candidate does not qualify or participate in a future election in an election cycle, the contributions received for the future election must be returned to contributors pro-rata.
- Filed with the Commission

Electronic Filing Access Code Application

Reference: O.C.G.A. § 21-5-34.1(a)

- Used for identification purposes for local and state candidates.
- Filed with the Commission.

DISCLOSURES

Campaign Contribution Disclosure Report

Reference: O.C.G.A. § 21-5-34

- A CCDR is a report filed by a candidate or campaign committee that discloses all contributions received and expenditures made during a reporting period.
- Six reports are due in an election year and two reports are due in a nonelection year. Filing Schedule is found at O.C.G.A. § 21-5-34(c).
- \$125 late fee is assessed when a report is filed late. However, there is a five-day grace period.
- Local candidates may be exempt from filing CCDRs if they file an Affidavit of Exemption and meet certain criteria.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Final Report & Termination Statement

Reference: O.C.G.A. § 21-5-34 (m)

- A FR&TS is a statement submitted with the campaign's final CCDR.
- It is filed by all campaigns within 10 days of the dissolution of the campaign.
- The Statement must identify the termination date as well as the person responsible for maintaining campaign records as required by the Act.
- To qualify to file a FR&TS, the filer must have a zero net balance, zero debt, and not be seeking or holding the office.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Personal Financial Disclosure Statement

Reference: O.C.G.A. § 21-5-50

- A PFDS is a statement filed by a candidate or public official in which the filer discloses information about financial activity for the preceding calendar year.
- A statement must be filed each year, even if information does not change.
- If running for a state-wide position additional information is required to be reported.
- No grace period and a \$125 late fee is assessed when a statement is filed after the due date.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.

Two Business Day Report

Reference: O.C.G.A. § 21-5-34 (c)(2)(C)

- A TBD is a report used to report individual contributions (including loans) of \$1,000.00 or more received between the date of the last CCDR due prior to the date the election for which the candidate has qualified and the date of such election.
- These contributions must be reported within two business days of receipt.
- This contribution must also be reported on the next scheduled CCDR.
- Candidates for any state or state-wide office must file electronically with the Commission and candidates for county and municipal offices file with their local filing officer.
- No grace period and a \$125 late fee is assessed when a statement is filed after the due date.

Georgia Government Transparency & Campaign Finance Commission

200 Piedmont Ave. SE, Suite 1416-West Tower, Atlanta, GA 30334

Phone: 404 463 1980 Website: www.ethics.ga.gov



Georgia Government Transparency & Campaign Finance Commission
 200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

**DECLARATION OF INTENTION TO ACCEPT CAMPAIGN CONTRIBUTIONS (FORM DOI) –
 COUNTY/MUNICIPAL LEVEL FILERS**

INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

1	Today's Date: _____	
2	Candidate (full name): _____ Address: _____ City, State, Zip: _____ Telephone (optional): _____ Email: _____	
3	Name County/City: _____ Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non-Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other
4	Next Election Year: _____	

Complete sections 5 and 6 ONLY if you have a campaign committee.
 This information does not register a campaign committee. (Please use Form RC to register.)

5	Campaign Committee Chairperson (full name): _____ Address: _____ City, State, Zip: _____ Email : _____
6	Treasurer (full name): _____ Address: _____ City, State, Zip: _____ Email : _____

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

 Signature of Candidate

 Date

COUNTY/MUNICIPAL FILERS: File this form directly with the Local Filing Officer in your county and/or municipality
LOCAL FILING OFFICERS: Send a copy via email to localreports@ethics.ga.gov



Georgia Government Transparency & Campaign Finance Commission

200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

REGISTRATION FORM FOR A CANDIDATE CAMPAIGN COMMITTEE (FORM RC) – COUNTY/MUNICIPAL LEVEL FILERS

Any substantive changes to the registration information of a committee must be updated within 7 business days
INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

1	Today's Date: _____	Select Form Type: <input type="checkbox"/> Original <input type="checkbox"/> Amended
2	Committee (Full Name): _____ Address: _____ _____ City, State, Zip: _____ Telephone Number (optional): _____ Email: _____	
3	Campaign Committee Chairperson (full name): _____ Address: _____ _____ City, State, Zip: _____ Email : _____	
4	Treasurer (full name): _____ Address: _____ _____ City, State, Zip: _____ Email : _____	
5	Candidate (full name): _____ Address: _____ _____ City, State, Zip: _____ Email : _____	
6	Name County/City: _____ Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

Signature of Person Registering Committee

Date

ALL LOCAL LEVEL CANDIDATES & ELECTED OFFICIALS: File this form directly with the Campaign Finance Commission via mail or hand-delivery

STATE OF GEORGIA

**Georgia Government Transparency and Campaign Finance Commission
200 Piedmont Ave SE, Suite 1402-West Tower, Atlanta, GA 30334**

**AFFIDAVIT OF A CANDIDATE'S INTENT NOT TO EXCEED \$2,500 IN
CONTRIBUTIONS AND/OR EXPENDITURES**

Per O.C.G.A. §21-5-34(d)(d.1)(1),

_____ is a candidate for /public officer of
(Full Name of Candidate)

_____ in _____
(Office Sought/or Held) (City or County)

By submitting this form I am affirming that I, the above named candidate, **do not** intend to accept during this election cycle* a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500. If the above named candidate does not exceed \$2,500.00 in contributions or expenditures then the candidate **SHALL** not have to file a report under O.C.G.A. §21-5-34 (c).

I understand that if I, the above named candidate, exceed the \$2,500 limit for either accepting contributions or making expenditures for such campaign during the election cycle, but do not accept a combined total of contributions exceeding \$5,000.00 or make expenditures exceeding \$5,000.00 then I, the above named candidate, **SHALL** be required to file only the June 30 and December 31 reports required by O.C.G.A. §21-5-34 (c) (2). The first of such reports shall include all contributions received and expenditures made beginning January 1 of such calendar year.

Furthermore, I understand that if I, the above named candidate accepts a combined total of contributions exceeding \$5,000.00 or makes expenditures exceeding \$5,000.00 for such campaign during any such election cycle, then such candidate or campaign committee chairperson or treasurer shall thereupon be subject to the reporting requirements of this Code section the same as if the written notice authorized by this subsection had not been filed.

*"Election cycle" means the period from the day following the date of an election or appointment of a person to elective public office through and including the date of the next such election of a person to the same public office and shall be construed and applied separately for each elective office.

State of Georgia

County of _____

I, the undersigned, being duly sworn, do swear or affirm, certify and say that this affidavit and the information hereinabove is true, complete and correct to the best of my knowledge and belief.

Sworn to and subscribed before me on _____, _____

Signature of Notary Public

Signature of Candidate/Chairman/Treasurer filing Affidavit

My Commission expires on _____, _____

Notary Seal

You can now file your reports online at



Campaign Contribution Disclosure Report Filing Periods

For candidates, candidate's campaign committees, organizations or persons other than candidates Committee – (required by the State Ethics in Government Act for January 31, 2014 General Primary and General Election).

Candidates or campaign committees which accept contributions, make expenditures designed to bring about the nomination or election of a candidate, or have filed a declaration of intention to accept campaign contributions pursuant to subsection (g) of Code Section 21-5-30c shall file campaign contribution disclosure reports in compliance with the following schedule:

1. In each **non-election year** on June 30 and December 31;
2. In each **election year**:
 1. On January 31, April 30, June 30, September 30, October 25, and December 31.

Candidates who have completed an **"Affidavit of a Candidate's Intent Not to Exceed \$2,500 In Contributions and /or Expenditures"**, and does not exceed \$2,500 in contributions or expenditures then the candidate SHALL not have to file a report under O.C.G.A. 21.5.34(c)

A supplemental report shall be filed by the office holder no later than December 31st of each year, following the year in which the election occurred. ([O.C.G.A. § 21-5-34\(e\)](#))

All candidates shall have a five-day grace period in filing the required reports.

If a run-off election is required following a primary, general, or special election, candidates in such an election shall make such reports six days prior to the run-off election and shall have a two-day grace period in filing the reports. ([O.C.G.A. § 21-5-34\(c\)](#))

All candidates in the General Primary Runoff and General Election Runoff shall have a two-day grace period in filing the required reports.

Campaign Disclosure Forms

Campaign Disclosure Forms can be accessed on the:

[Georgia Government Transparency and Campaign Finance Commission website](#)

To file online, visit the [Easy Campaign Finance Portal](#)

Campaign Contribution Disclosure Report Georgia Government Transparency and Campaign Finance Commission 200 Piedmont Avenue S.E. Suite 1416 West Tower Atlanta, GA 30334 404-463-1980 www.ethics.ga.gov															
1. Report Type <small>(Select One)</small> <input type="checkbox"/> Original <input type="checkbox"/> Amendment Amendment # _____	2. Filing is being made on behalf of (Select One): Candidate or Public Official Office Held or Sought _____ <small>(Include county, municipality, district, post or judicial seat)</small> Filer ID _____ <small>(Filer ID that begins with the letter "C")</small> Organization or Person Other than Candidate's Campaign Committee Committee Name: _____ Filer ID: _____ <small>(Filer ID that begins with the letter "NC")</small>		Use Earlier of Post Mark or Hand-Delivered Date <div style="border: 1px solid black; height: 20px; width: 100%;"></div>												
3. Identifying and Contact Information (1) _____ (2) _____ <i>Full Name of Candidate or Other Than Candidate Campaign Committee Name Today's Date</i> (3) _____ <i>Mailing Address City State Zip Code</i> (4) _____ and/ or _____ <i>Primary Contact Phone Number E-Mail</i> (5) If a Candidate or Public Official is there a campaign committee (one or more persons) to make campaign transactions, keep financial records of the campaign or file the reports? <input type="checkbox"/> Yes <input type="checkbox"/> No (6) If yes, is the committee registered with the Commission? <input type="checkbox"/> Yes <input type="checkbox"/> No (7) If yes, complete the following: _____ <div style="display: flex; justify-content: space-between;"> <i>Name of Committee Chairperson</i> <i>Name of Committee Treasurer</i> </div>															
4. Period for which you are Reporting <div style="text-align: center; margin-bottom: 5px;">You Must Check Only One Box</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">My Non-Election Year</th> <th style="width: 25%;">My Election Year</th> <th style="width: 25%;">Run-Offs <small>(Report required only if you are in a Run-Off Election)</small></th> <th style="width: 25%;">Special Election</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year) </td> <td style="vertical-align: top; padding: 5px;"> <input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year) </td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"> Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) <small>*Supplemental reports are required of candidates who have unsuccessfully campaigned for office or have resigned from office. See O.C.G.A. § 21-5-34i</small> </td> <td colspan="3"></td> </tr> </tbody> </table>				My Non-Election Year	My Election Year	Run-Offs <small>(Report required only if you are in a Run-Off Election)</small>	Special Election	<input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)	<input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	<input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year)	<input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) <small>*Supplemental reports are required of candidates who have unsuccessfully campaigned for office or have resigned from office. See O.C.G.A. § 21-5-34i</small>			
My Non-Election Year	My Election Year	Run-Offs <small>(Report required only if you are in a Run-Off Election)</small>	Special Election												
<input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year)	<input type="checkbox"/> January 31, _____ (year) <input type="checkbox"/> April 30, _____ (year) <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> September 30, _____ (year) <input type="checkbox"/> October 25, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)	<input type="checkbox"/> 6 days before Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before General Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Primary Run-Off _____ (year) <input type="checkbox"/> 6 days before Special Run-Off _____ (year)	<input type="checkbox"/> 15 days before Special Primary, _____ (year) <input type="checkbox"/> 15 days before Special, _____ (year) <input type="checkbox"/> Dec. 31, _____ (year)												
Supplemental Reporting <input type="checkbox"/> June 30, _____ (year) <input type="checkbox"/> December 31, _____ (year) <small>*Supplemental reports are required of candidates who have unsuccessfully campaigned for office or have resigned from office. See O.C.G.A. § 21-5-34i</small>															
<div style="display: flex; justify-content: space-between;"> State of _____ County of _____ </div> <p>I, _____, being duly sworn (affirm), depose and say that the information in this report form is complete, true, and correct. Further, I affirm that the contents in this report are the same as the contents in the electronic filing submitted, if also electronically filed.</p> <p>Sworn to and subscribed before me on _____, 20_____</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> _____ <i>Signature of Notary Public</i> </div> <div style="width: 30%;"> _____ <i>Commission Expiration</i> </div> <div style="width: 30%;"> _____ a. <i>Signature of Candidate</i> b. <i>Organization/Chairperson/Treasurer</i> </div> </div>															

State of Georgia
Campaign Contribution Disclosure Report
Summary Report

CONTRIBUTIONS RECEIVED

1	I have no contributions to report. I have the following contributions, including Common Source, to report:	In-Kind Estimated Value	Cash Amount
2	A. If this is the first time to file a disclosure report for the current officesought, ENTER 0 in both columns (one time only); or B. If this is the first report of this Election Cycle*, ENTER 0 in the in-kind column and list any net balance on hand brought forward from the previous election cycle in the cash amount column (Line 15 of previous report, or total funds left over at year end of previous cycle); or C. If this filing is the second or subsequent filing of this Election Cycle, list totals from Line 6 of previous report in both the in-kind and cash amount columns.		
3	Total amount of all itemized contributions received in this reporting period which is listed on the "Itemized Contributions" page.		
3a	All loans received this reporting period.		
3b	Interest earned on campaign account this reporting period.		
3c	Total amount of investments sold this reporting period.		
3d	Total amount of cash dividends and interest paid out this reporting period.		
4	Total amount of all separate contributions of \$100 or less received in this reporting period and not listed on the "Itemized Contributions" page. "Common Source" contributions must be aggregated on the "Itemized Contributions" page.		
5	Total contributions reported this period. (Line 3 + 3a + 3b + 3c + 3d + 4)		
6	Total contributions to date. Total to be carried forward to next report of this election cycle*. (Line 2 + 5)		

EXPENDITURES MADE

7	I have no expenditures to report. I have the following expenditures to report:		
8	Total expenditures made and reported prior to this reporting period. If this is the A. First report of this Election Cycle*, ENTER 0. B. Second or subsequent filing ENTER Line 12 of previous report.		
9	Total amount of all itemized expenditures made in this reporting period which are listed on the "Itemized Expenditures" page.		
10	Total amount of all separate expenditures of \$100.00 or less that were made in this reporting period and not listed on the "Itemized Expenditures" page		
11	Total expenditures reported this period. (Line 9 + 10)		
12	Total expenditures to date. Total to be carried forward to next report of this election cycle*. (Line 8 + 11)		

INVESTMENTS

13	Total value of investments held at the beginning of this reporting period.		
14	Total value of investments held at the end of this reporting period.		

TOTAL NET BALANCE ON HAND

15	Net balance on hand. (Line 6 - 12 + 14)		
----	--	--	--

* O.C.G.A. 21-5-3(10) : Election cycle means the period from the day following the date of an election or appointment of a person to elective public office through and of the next such election of a person to the same public office and shall be construed and applied separately for each elective office including the date.

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Outstanding Indebtness

Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	
Election Cycle*: _____ Election Year: _____		<u>Amount</u>
1	Outstanding indebtedness at the beginning of this reporting period.	
2	Loans received this reporting period.	
3	Deferred payment of expenses this reporting period	
4	Payments made on loans this reporting period.	
5	Credits received on loans this reporting period	
6	Payments this reporting period on previously deferred expenses.	
7	Total indebtedness at the close of this reporting period. (Line 1 + 2 + 3 - 4 - 5 - 6)	

* Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)
 Public Officer/Candidate/Other Than Candidate Committee Name

CFC-CCDR 10/19

State of Georgia

Campaign Contribution Disclosure Report

Itemized Contributions

Must list contributions received by a single contributor for which the aggregate total more than \$100.00.

Note: Loans are no longer reported in "Itemized Contributions" section. See Loan Reporting section below.

Full Name of Contributor Mailing Address (Affiliation of Committee if any)	Contributor		Election Cycle**	Cash Amount	In-Kind Contributions
	Received Date Contribution Type*	Occupation & Employer			Estimated Value Description
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2	<input type="checkbox"/> Monetary	Employer		<input type="checkbox"/> Run-Off Special Primary	Description
City	<input type="checkbox"/> In-Kind				
State	<input type="checkbox"/> Common Source				
Zip	<input type="checkbox"/> Credit Received on Loan				
Aff. Comm.					
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2	<input type="checkbox"/> Monetary	Employer		<input type="checkbox"/> Run-Off Special Primary	Description
City	<input type="checkbox"/> In-Kind				
State	<input type="checkbox"/> Common Source				
Zip	<input type="checkbox"/> Credit Received on Loan				
Aff. Comm.					
First Name or Business Name	Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special	Cash Amt.	Est. Value
Last Name					
Address					
Address2	<input type="checkbox"/> Monetary	Employer		<input type="checkbox"/> Run-Off Special Primary	Description
City	<input type="checkbox"/> In-Kind				
State	<input type="checkbox"/> Common Source				
Zip	<input type="checkbox"/> Credit Received on Loan				
Aff. Comm.					

Itemized Contributions Page Total \$ _____ \$ _____

CFC-CCDR 10/19

First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
First Name or Business Name		Date	Occupation	<input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Special <input type="checkbox"/> Special Primary <input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	Cash Amt.	Est. Value
Last Name						
Address						
Address2		<input type="checkbox"/> Monetary	Employer			Description
City		<input type="checkbox"/> In-Kind				
State	Zip	<input type="checkbox"/> Common Source				
Aff. Comm.		<input type="checkbox"/> Credit Received on Loan				
Itemized Contributions Page Total \$ _____ \$ _____						

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

CFC-CCDR 10/19

Loan Reporting

Name of Lender & Mailing Address	1.Date of Loan 2.Amount of Loan 3.Election Cycle**	Person(s) responsible for repayment of loan & Mailing Address	1.Occupation & 2.Place of Employment 3.Fiduciary Relationship***
Lender Name (First Name, Business, Inst.)	1.	First Name	1.
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General	Address	3. <input type="checkbox"/> Public Officer
Address2	<input type="checkbox"/> Special <input type="checkbox"/> Special Primary	Address2	<input type="checkbox"/> Candidate
City	<input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	City	<input type="checkbox"/> Other Than Candidate Committee Name
State Zip		State Zip	
Lender Name (First Name, Business, Inst.)	1.	First Name	1.
Lender Last Name	2.	Last Name	2.
Address	3. <input type="checkbox"/> Primary <input type="checkbox"/> General	Address	3. <input type="checkbox"/> Public Officer
Address2	<input type="checkbox"/> Special <input type="checkbox"/> Special Primary	Address2	<input type="checkbox"/> Candidate
City	<input type="checkbox"/> Run-Off Primary <input type="checkbox"/> Run-Off General <input type="checkbox"/> Run-Off Special <input type="checkbox"/> Run-Off Special Primary	City	<input type="checkbox"/> Other Than Candidate Committee Name
State Zip		State Zip	
Reference: OCGA § 21-5-34(b)(1)		Loan Page Total \$ _____	

* Contribution Type (Monetary, In-Kind, Common Source, Credit Received on Loan)

** Election Cycle (Primary, General, Special, Special Primary, Run-Off Primary, Run-Off General, Run-Off Special, Run-Off Special Primary)

*** If any such person(s) shall have a fiduciary relationship to the lending institution or party making the advance or extension of credit

CFC-CCDR 10/19

State of Georgia Campaign Contribution Disclosure Report Itemized Expenditures

Must list expenditures made to a single recipient for which the aggregate total more than \$100.00.

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address		<input type="checkbox"/> Expenditure <input type="checkbox"/> In-Kind <input type="checkbox"/> Loan Repayment <input type="checkbox"/> Refund <input type="checkbox"/> Reimbursement <input type="checkbox"/> Credit Card <input type="checkbox"/> 3rd Party <input type="checkbox"/> Deferred Payment <input type="checkbox"/> Payment on Deferred Expense <input type="checkbox"/> Investment	Employer		
Address2					
City					
State	Zip				

Page Total \$ _____

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)
Public Officer/Candidate/Other Than Candidate Committee Name

CFC-CCDR 10/19

List Name and Mailing Address of Recipient		Exp. Date Exp. Type*	Occupation & Employer	Expenditure Purpose	Amount Paid
First Name		Date	Occupation		
Last Name					
Address			Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address			Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address			Employer		
Address2					
City					
State	Zip				
First Name		Date	Occupation		
Last Name					
Address			Employer		
Address2					
City					
State	Zip				

* Expenditure Type (Expenditure, In-Kind, Loan Repayment, Refund, Reimbursement, Credit Card, 3rd Party, Deferred Payment on Deferred Expense, Investment)Public Officer/Candidate/Other Than Candidate Committee Name Page Total \$ _____

CFC-CCDR 10/19

State of Georgia
Campaign Contribution Disclosure Report
Investments Statement

1. Investment Name	Account #
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ City _____ State _____ Zip _____	Value at beginning of reporting period \$
	Value at end of reporting period \$
	Difference in value \$
	Interest Paid Out \$
	Cash Dividends \$

Investment Transactions

<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>

2. Investment Name	Account #
Institution/Person Holding Account _____ Mailing Address _____ Address2 _____ City _____ State _____ Zip _____	Value at beginning of reporting period \$
	Value at end of reporting period \$
	Difference in value \$
	Interest Paid Out \$
	Cash Dividends \$

Investment Transactions

<u>Date</u>	<u>Person(s) Involved in Transaction</u>	<u>Value of investment purchased</u>	<u>Value of investment sold</u>	<u>Profit</u>	<u>Loss</u>

<u>Total value of investments at beginning of reporting period \$</u> <u>Total value of investments at end of reporting period \$</u> <u>Total difference in value \$</u>	Page Total Cash Dividends: \$ _____ Page Total Interest Paid Out: \$ _____ Page Total Profit: \$ _____ Page Total Loss: \$ _____
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State of Georgia
Campaign Contribution Disclosure Report
Addendum Statement

The Addendum Statement should be used for explanation of any additional information needed to complete an accurate filing of this report.
Information that is to be reported in the body of the report should not be listed on Addendum Statement.

200 Piedmont Avenue S.E. | Suite 1402 West Tower | Atlanta, GA 30334
| 404-463-1980 | www.ethics.ga.gov

Municipality: City Clerk or Chief Executive Officer

SECTION I MONETARY FEES

RECEIVED

(This section to be completed by Public Officers only)

Identify each monetary fee or honorarium accepted from speaking engagements, participation in seminars, discussion panels, or other activities that directly relate to the official duties of, or to the office of the public officer, with a statement identifying the fee or honorarium and the person from whom it was accepted. (You may attach additional sheets of paper if necessary.)

I received:

- ☐ No monetary fee or honorarium.
- ☐ Monetary fee(s) or honoraria as shown below.

**Identify Fee or Honorarium
And Amount Accepted**

Identifying Information of Person from Who Accepted

SECTION II FIDUCIARY POSITIONS

Name all fiduciary positions held by the candidate for public office or the public officer at any time during the covered year. (You may expand this section if necessary to include all positions.) A **fiduciary position** is any position imposing a duty to act primarily for another's benefit as officer, director, manager, partner, guardian, or other designations of general responsibility of a business entity. A fiduciary position may be a paid or unpaid position. A **business entity** is any corporation, sole proprietorship, partnership, limited partnership, limited liability company, limited liability partnership, professional corporation, enterprise, franchise, association, trust, joint venture, or other entity, whether profit or nonprofit. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No fiduciary positions in any business entity.
- ☐ Fiduciary positions in the following business entity(ies).

IDENTIFY:

1. Title of each position.
2. Name and address of business entity.
3. Principal activity of each business entity.

Business entity #1

Business entity #2

Business entity #3

Business entity #4

SECTION III

DIRECT OWNERSHIP INTERESTS IN BUSINESS ENTITY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned or held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify the name, address and principal activity of any business entity and the office held by and the duties of the candidate for public office or public officer within a business entity any time during the covered year in which a direct ownership interest: (A) Is more than 5 percent of the total interest in the business; or (B) Has a net fair market value of more than \$5,000.00. (You may attach additional sheets of paper if necessary.)

I held:

- ☐ No direct ownership interests in any business entity.
- ☐ Direct ownership interests in the following business entity(ies).

IDENTIFY:

1. Name and address of business entity.
2. Principal activity of business entity.
3. The office held by the candidate or the public officer within the business entity.
4. The duties of the candidate or the public officer within such business entity.

Business entity #1

Business entity #2

Business entity #3

Business entity #4

Business entity #5

Ownership Interests

Check One or Both If Applicable

- ☐ Ownership interest is more than 5%
- ☐ Ownership interest has a net fair market value of more than \$5,000.00

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- ☐ Ownership interest has a net fair market value of more than \$5,000.00

SECTION IV DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Direct ownership interest is the holding or possession of good legal or rightful title of property or the holding or enjoyment of real or beneficial use of the property by any person and includes any interest owned or held by a spouse of the person if such interest is held jointly or as tenants in common between the person and spouse.

Identify each tract of real property in which the candidate for public office or public officer has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00. "Fair market" value means the appraised value of the property for ad valorem tax purposes. (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

I had:

- ☐ No ownership interests with a fair market value in excess of \$5,000.00
- ☐ Ownership interests with a fair market value in excess of \$5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
- ☐ Between \$100,000.01 and \$200,000
- ☐ More than \$200,000

SECTION V
SPOUSE'S DIRECT OWNERSHIP INTERESTS IN REAL PROPERTY

Identify each tract of real property in which the filer's spouse has a direct ownership interest as of December 31 of the covered year when that interest has a fair market value in excess of \$5,000.00 (You may attach additional sheets of paper if necessary.) Check one box to show the applicable valuation range for each tract.

My spouse had:

- ☐ No ownership interests with a fair market value in excess of \$ 5,000.00
☐ Ownership in the following tracts with a fair market value in excess of 5,000.00

IDENTIFY:

1. County where property is located.
2. State where property is located.
3. General description of property (give street address or location, size of tract, and nature or use of property).

Property #1

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #2

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #3

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #4

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

Property #5

The Value of this tract is

- ☐ Between \$5,000 and \$100,000
☐ Between \$100,000.01 and \$200,000
☐ More than \$200,000

**SECTION VI
EMPLOYMENT AND FAMILY MEMBERS**

Filer's Occupation _____
Filer's Employer _____
Employer's Address _____
Employer's Principal Activity _____

Filer's Spouse's Name _____
Spouse's Occupation _____
Spouse's Employer _____
Address of Spouse's Employer _____
Principal Activity of Spouse's Employer _____

**SECTION VII
INVESTMENT INTERESTS**

List the name of any investment (do not list individual stocks and bonds that are held by mutual funds), in which the filer (either individually or with any other legal or natural person or entity) owns a direct ownership interest that:

1. Is more than 5 percent of the total interests in such business or investment, or
2. Has a net fair market value of more than \$5,000.00.

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

**SECTION VIII
KNOWN BUSINESS OR INVESTMENT INTERESTS OF SPOUSE AND DEPENDENT CHILDREN**

Identify any business or investment known to the filer in which the filer's spouse or dependent children have a direct ownership interest (either individually or with any other legal or natural person or entity) which interest:

1. is more than 5 percent of the total interest in the business or investment,
2. has a net fair market value exceeding \$10,000.00, or
3. is one in an entity for which the filer's spouse or a dependent child serves as an officer, director, equitable partner, or trustee.

(Do not list individual stocks and bonds that are held by mutual funds.)

Business or Investment Entity #1
Name _____

Business or Investment Entity #2
Name _____

Business or Investment Entity #3
Name _____

Business or Investment Entity #4
Name _____

SECTION IX
ANNUAL PAYMENTS RECEIVED
FROM THE STATE OF GEORGIA
(This section to be completed by Public Officers only)

Identify all annual payments in excess of \$10,000.00 received by the public officer, or by any business entity identified in Section III above, from the State or any agency, department, commission or authority created by the State, and authorized and exempted from disclosure under O.C.G.A. § 45-10-25.

I received:

- ☐ No annual payments in excess of \$10,000.00 from any State entity.
☐ Annual payments in excess of \$10,000.00 from the below named State entity(ies).

IDENTIFY:

1. Name and address of State entity making the payments.
2. Amount of annual payment.
3. The general nature of the consideration rendered for the payment(s).

State entity source #1

State entity source #2

VERIFICATION BY OATH OR AFFIRMATION

State of Georgia _____ County of _____

I, the undersigned, being duly sworn (affirm), depose and say that the information in this statement is complete, true, and correct.

Sworn to and subscribed before me on
_____, 20_____.

Signature of Notary Public

Signature of Candidate or Public Officer

PENALTIES: Any person who knowingly fails to comply with or who knowingly violates any of the provisions of the Ethics in Government Act shall be guilty of a misdemeanor.

My Commission expires _____.

CANDIDATE REQUIREMENTS

For the purposes of reporting, a candidate is a filer in an Election Year. There are four ways you can achieve candidate status for the purposes of reporting. Ask yourself...

- Have you filed a Declaration of Intention to Accept Campaign Contributions form?
- Have you qualified for election or qualified for nomination for election?
- Have you received contributions or made expenditures designed to bring about your election or nomination for election?
- Have you authorized a campaign committee to receive contributions or make expenditures designed to bring about your election or nomination for election?

All of these actions confer candidate status. If you answered **YES** to any of the questions above, even if you have not yet formally qualified as a candidate, you are required to file Campaign Contribution Disclosure Reports. The definition by the ACT for Candidate is found under O.C.G.A. 21-5-3(4).

Now That I Have Achieved Candidate Status... What's Next?

If you have not done so already, file a Declaration of Intention to Accept Contributions – Form DOI

Reference: O.C.G.A. § 21-5-30 (g)

Anyone who is not already a public officer and who plans to run for public office must file a Declaration of Intention to Accept Campaign Contributions BEFORE accepting such contributions. No such declaration is required of persons who are public officers and who plan to run for the same public office they currently hold. Form DOI is filed with your local filing entity if running for a local office.

File a form for Choosing Option of Separate Account – Form COOSA

Reference: O.C.G.A. § 21-5-43 (a) (2)

A candidate who wishes to accept contributions for more than one election at a time shall separately account for such campaign contributions and shall file an "Option to Choose Separate Accounting" form with the Commission prior to accepting contributions for any election other than the candidate's next upcoming election. A candidate is only required to file one Form COOSA which shall be utilized for all subsequent elections to the same office, regardless of whether an election occurs in a new election cycle.

Do I Need To Form A Candidate Committee?

If you have designated someone to file your reports or if anyone is collecting your contributions or expending your contributions, you have a campaign committee.

File a Registration Form for a Candidate's Campaign Committee - Form RC.

Reference: O.C.G.A. § 21-5-3(2) and O.C.G.A. § 21-5-30(b)

The term "campaign committee" as it relates to the candidate means the candidate, person(s) or committee which accepts contributions or makes expenditures for the purpose of bringing about the nomination or election of an individual to any elected office. If a candidate has a campaign committee, the name and address of the committee, its chairperson, treasurer and the candidate must be registered with the Commission prior to accepting any contributions. Any substantive changes to registration information of a committee must be up- dated with the Commission within 7 business days.

"Registration Form for a Candidate's Campaign Committee" is filed with the Commission. No candidate may have more than one campaign committee.

No contributions may be accepted at any time there is a vacancy in either the position of chairperson or treasurer. One person may serve as both chairperson and treasurer.

When a candidate is elected to office, the candidate's campaign committee registration will remain in effect as long as the candidate remains in office until and unless the registration is canceled by the campaign committee or the candidate.

Campaign Record Keeping

Detailed records must be kept of all contributions received and expenditures made. Records must be maintained by the candidate or treasurer of a campaign committee and may be inspected by the Commission at any time. The right of inspection may be enforced by the Courts in the State of Georgia. Records of the accounts kept by a candidate or candidate's committee are required to be preserved for three years from the termination date of the candidate's campaign. However, since public disclosures are maintained for not less than five years, candidates are advised to keep records for at least five years.

Contributions of money received by the candidate or the candidate's campaign committee must be promptly deposited in a **separate campaign depository account** (separate from the personal banking account of the candidate) opened and maintained for this purpose. The account may be an interest bearing account and any interest earned will be deemed a contribution to the campaign committee; interest earned is not payable to the candidate.

Disposition of Contributions - O.C.G.A. § 21-5-33

Contributions to a candidate, a campaign committee, or a public officer holding elective office and any proceeds from investing such contributions shall be utilized only to defray ordinary and necessary expenses, which may include any loan of money from a candidate or public officer holding elective office to the campaign committee of such candidate or such public officer, incurred in connection with such candidate's campaign for elective office or such public officer's fulfillment or retention of such office.

All contributions received by a candidate or such candidate's campaign committee or a public officer holding elective office in excess of those necessary to defray expenses may only be used as follows:

- Contribution to a charitable organization;
- Transfer to national, state, or local committee of any political party;
- Pro rata repayment to persons making such contribution;
- Use in future campaigns for the same office;
- Repayment of any prior campaign debt.

Anonymous Contribution

Anonymous contributions are prohibited. Any cash contribution received by a candidate who fails to record the name and address of the contributor and the amount of the contribution is an anonymous contribution.

If an anonymous contribution is received it must be transmitted to the Office of Treasury and Fiscal Services 200 Piedmont Ave, Suite 1202 West Tower, Atlanta, GA 30334. Telephone # (404) 656-2168. The recipient must also notify the Commission of the receipt of the contribution and its subsequent transmittal to the office of Treasury and Fiscal Services.

Maximum Contribution Limits

The Act, specifically O.C.G.A. § 21-5-41(k) directs the Commission to raise or lower the maximum contribution limits set forth in O.C.G.A. § 21-5-41 by \$100 increments based on inflation or deflation as determined by the Consumer Price index published by the US Dept. of Labor's Bureau of Labor Statistics.

Visit www.ethics.ga.gov for more information.

Use of Campaign Funds

Ordinary and Necessary - O.C.G.A. § 21-5-3 (18)

Ordinary and necessary expenses shall include, but shall not be limited to, expenditures made during the reporting period for qualifying fees, office costs and rent, lodging, equipment, travel, advertising, postage, staff salaries, consultants, files storage, polling, special events, volunteers, reimbursements to volunteers, repayment of any loans received except, as restricted under subsection (i) of Code Section 21-5-41, contributions to nonprofit organizations, flowers for special occasions, which shall include, but are not limited to, birthdays and funerals, attorney fees connected to and in the furtherance of the campaign, and all other expenditures contemplated in Code Section 21-5-33.

REPORTING REQUIREMENTS

Affidavit of a Candidate's Intent Not to Exceed \$2,500.00 in Contributions and/or Expenditures: A candidate for nomination or election to a public office or the chairperson or treasurer of a campaign committee organized to bring about the nomination or election of such candidate signs and files with the appropriate official. A written notice that such candidate or campaign committee does not intend to accept during such election cycle a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500.00 for the campaign in such election cycle.

Affidavit of Incumbent Not Seeking Re-Election: This affidavit is filed by incumbents who choose not to seek reelection in their election year. Once filed, the incumbent files according to the non-election year filing schedule.

Campaign Contribution Disclosure Report (CCDR): A CCDR is a report filed with the appropriate filing office by a candidate; public official; or the chairperson or treasurer of a campaign committee setting forth all expenditures and contributions. Itemize all contributions and expenditures more than \$100.00 and aggregate totals of all contributions and expenditures \$100.00 or less.

Personal Financial Disclosure Statement (PFD): Every public officer and every candidate for election as a public officer must file a PFD covering the period of the preceding calendar year. Only one PFD is required per calendar year.

Two Business Day Report (TBD): The TBD Report addresses the period of time between the last report due prior to the date of any election for which the candidate is qualified and the date of the election. The TBD Report requires the disclosure of all contributions (including loans) of \$1,000.00 or more and must be reported within two-business days of receipt of the contribution. Don't forget that the contribution must be reported on the next succeeding regularly scheduled Campaign Contribution Disclosure Report also.

A TBD must be sent by facsimile or electronic transmission (eFile) within two business days of receipt of contribution. Any facsimile filing shall also have an identical electronic filing within five business days following the transmission of such facsimile filing. Local filers should submit the TBD report to their local filing office. State/Statewide filers should file with the Commission.

Termination Statement: All campaigns and committees must file a termination statement within ten days of the dissolution of a campaign or committee which shall, among other things, identify the person responsible for maintaining campaign records as required by the Act. The termination statement shall be submitted with a final Campaign Contribution Disclosure Report which identifies a zero balance and zero indebtedness. This report is called the Final Report & Termination Statement.

Civil Penalties

A civil penalty can be assessed by the commission in a consent order and cannot be paid with campaign funds.

WHERE DO I VOTE?

TO BE SURE OF YOUR VOTING LOCATION TO <https://mvp.sos.ga.gov/s/>

Welcome to My Voter Page

Use the MVP Portal to check your

1. Voter registration status
2. Mail-In application and ballot status
3. Poll location
4. Early voting locations
5. Elected Officials
6. Registration information on file with the county office
7. Sample ballot for the upcoming election
8. Provisional Ballot status